

## TOR for forming Taskforces of the CROP ICT Working Group

At the first meeting of the CROP ICT Working Group in 2017, it was agreed by the members that following the finalisation of the Pacific Regional ICT Strategic Action Plan (PRISAP) that taskforces are to be set up to address specific themes and issues. This document presents Terms of Reference for such taskforces.

### Forming the Taskforce

The guiding document for the forming and work of the taskforce is the PRISAP document which lists the following themes with each theme including regional priority actions and lead responsible organisations.

- 1) Leadership, Governance, Coordination and Partnership;
- 2) ICT Policy, Legislation and Regulatory Framework;
- 3) ICT Infrastructure and Universal Access;
- 4) ICT Human Capacity Building and Cybersecurity;
- 5) Financing, Monitoring and Evaluation; and
- 6) Social Inclusion and Gender Equality.

A taskforce will be set up for each of the 20 High Priority Regional Activities listed in PRISAP, however, at the direction of the CROP ICT Working Group other priority items or issues can be selected and looked at simultaneously by the taskforce. See *Attachment B* for a list of the high priority regional activities.

The taskforce must link their work to one of the Regional ICT Initiative Key Pillars and draw on the work already being done by the CROP ICT Working Group and avail themselves of the latest literature and developments available in their specialist areas.

Each taskforce should consist of key stakeholders and recognised experts in the identified area of activity. The taskforce will be tasked to:

- a) Identify issues and restrictions to the rapid deployment and use of ICTs and applications in each of the High Priority Regional Activities of the PRISAP;
- b) To provide solutions to the issues identified; and
- c) Formulate possible assistance in ways that can be replicated for multiple Pacific Island Countries and Territories (PICTs).

Each taskforce can co-opt regional and internationally recognised experts (from Government, donors, industry and academia) to join the group and it is recommended that subject matter experts as well as an ICT expert be included.

### Governance of Groups

All taskforces are to be chaired by a CROP ICT Working Group member from the Lead Agency indicated in PRISAP who reports to the CROP ICT Working Group. It is recommended that the group be around 4-5 people.

The group should prepare a concise issue statement, a work plan and an agreed set of deliverables and submit this to the CROP ICT Working Group. Refer to *Attachment A* for possible output requirements expected by the taskforce.

Each recommendation of the taskforce should be indicatively costed and the social and/or economic impacts be identified

### A matter of urgency

Pacific Island Leaders have indicated that they are expecting rapid progress from the Regional ICT Initiative. Hence, the forming of taskforce to consider the activities and making recommendations is a high priority. It is expected that each taskforce would be able to make recommendations within two months of forming.

As suggested in the PRISAP High Priority Action 1.2.1 (see list attached and separate proposal to the CROP ICT Working Group) a Partners and Key Stakeholders meeting is planned for 2017 and the first submissions should be available for presentation at this meeting. At the meeting participants should be able identify the activities of the highest priority amongst the list of top priority activities that would require immediate implementation and resource mobilisation.

## **ATTACHMENT A: TASKFORCE OUTPUT REQUIREMENTS**

Short Report from the Taskforce on “XXXXXX” covering

- Group Members;
- Work Plan;
- Deliverables;
- Issues/blockers reviewed;
- Statement of findings;
- Recommendations;
- Socio-economic impact; and
- High Level estimated costs of solution.

### **Some examples to stimulate thinking include:**

- Identify capacity gaps that could be addressed by capacity building or injection of specialist skilled staff into the region for a period of time to address urgent issues and build capability.
- Identify an issue or range of issues that are not well understood in the region that could be specifically addressed through research funding.
- Identify unaddressed regional infrastructure or specialist capability requirements that could be addressed through collaboration or partnerships by industry, government or regional agencies.
- Form partnerships with Government, Industry and/or regional agencies to address a particular issue. For example, neither Google, Facebook nor Microsoft have any programmes in the Pacific.
- Draw on existing regional initiatives from other regions that could be adapted for the Pacific. For example, Africa and the Caribbean.

## **ATTACHMENT B – PRISAP HIGH PRIORITY ACTIONS AND RESPONSIBLE ORGANISATIONS**

### **Theme 1 Leadership, Governance, Co-ordination and Partnership**

Item 1.1.4 Mid Term review of PRISAP – **USP**

Item 1.2.1 Convene a high level meeting with partners and stakeholders – **USP and Partners**

Item 1.4.1 Establish partnerships and strategic engagement with regional organisations to raise awareness – **USP/PICPA**

### **Theme 2 ICT Policy, Legislation and Regulatory Framework**

Item 2.4.2 Encourage compliance with internationally and regionally agreed standards on universal access – **USP/ITU**

### **Theme 3 Infrastructure and Universal Access**

Item 3.1.1 Promote and support the provision of accessible and affordable communication to rural and remote islands – **WB/ADB**

Item 3.1.2 Encourage, support and promote the roll out and use of broadband (schools, health centres, disaster centres, police, rural areas and remote islands). This includes development of Gov Nets and a Regional Research and Education Network – **USP/ITU/WB/ADB**

Item 3.1.3 Support and encourage effective integration of ICT in Early Warning Systems and Disaster Management Systems - **SPC**

Item 3.1.4 Support and encourage the re-establishment of e-Waste and Green ICT Programmes - **SPREP**

Item 3.3.1 Provide and support the use of shared ICT Facilities (Telecentres, e-Centres and cyber cafés) - **ITU**

Item 3.3.3 Promote and support the expansion of ICT services to cover a community-wide level and priority sectors (e-Education, e-Health, e-Government, e-Commerce, disaster, tourism, fisheries, agriculture, police and courts) - **ITU**

Item 3.3.4 Support and strengthen the full utilisation of existing Government infrastructure to transform and improve e-Government services – **USP/PICPA/APCICT**

Item 3.3.5 Encourage and support countries with well-established e-Government initiatives to share and assist other countries in enhancing e-Government initiatives – **USP/PICPA**

Item 3.4.2 Reduce the digital divide between urban and rural areas and ensuring a more balanced distribution of ICT services to all the population – **USP/ITU**

### **Theme 4 ICT Human Capacity building and Cyber Security**

Item 4.1.3 Encourage and support ICT Curriculum in all PICT Teacher Training Programmes – **USP and Partners**

Item 4.1.4 Support and promote ICT Training programmes for teachers – **USP/COL/UNESCO**

Item 4.2.1 Promote and support the adoption of ICT Literacy Programmes in schools – **USP and Partners**

Item 4.2.2 Promote and support the integration of ICT studies in schools curriculum - **USP and Partners**

Item 4.2.3 Support countries with programmes that allows teachers to use e-Learning to deliver good quality education - **USP and Partners**

Item 4.3.1 Explore options to revive the Pacific Emergency Response Team (PacCERT). Encourage and support PICTs to setup national CERT - **USP and Partners**

Item 4.3.2 Develop, support and promote ICT and Cyber security awareness programmes for schools, Businesses, Government, Police, Youths and Communities - **USP and Partners**

#### **Theme 5 Financing, Monitoring and Evaluation**

No High Priority Actions

#### **Theme 6 Social Inclusion and Gender Equality**

No High Priority Actions